This Random World

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Preshow

* 5:00 PM / 12:00 PM
  + Turn on house, sound panel, and light grid
  + Unlock Doors
    - Lobby doors
    - Back doors for actors and crew
  + Turn on lights
    - House
    - Booth
    - Greenroom
  + Put out performance sign in sheet
* 6:00 PM / 1:00 PM
  + Check sign in sheet
  + Call any who are late
  + Check sound, lights, and effects cues
* 6:30 PM / 1:30 PM
  + Stage open
  + Run any intimacy/fight calls
* 7:00 PM / 2:00 PM
  + Close stage
  + Begin pre show music
  + Open house
  + Give 30 minute warning to actors
* 7:15 PM / 2:15 PM
  + Give 15 minute warning to actors
  + Check in with house manager
* 7:25 PM / 2:25 PM
  + Give 5 Minute warning to actors
  + Call places
* 7:30 PM / 2:30 PM
  + Begin Show

Post Show

* Play post show music
* Make sure that flyers are being handed to leaving patrons
* Check with cast and crew about the performance
* Lock doors and shut off lights
  + Includes all sound and light boards
* Write performance report